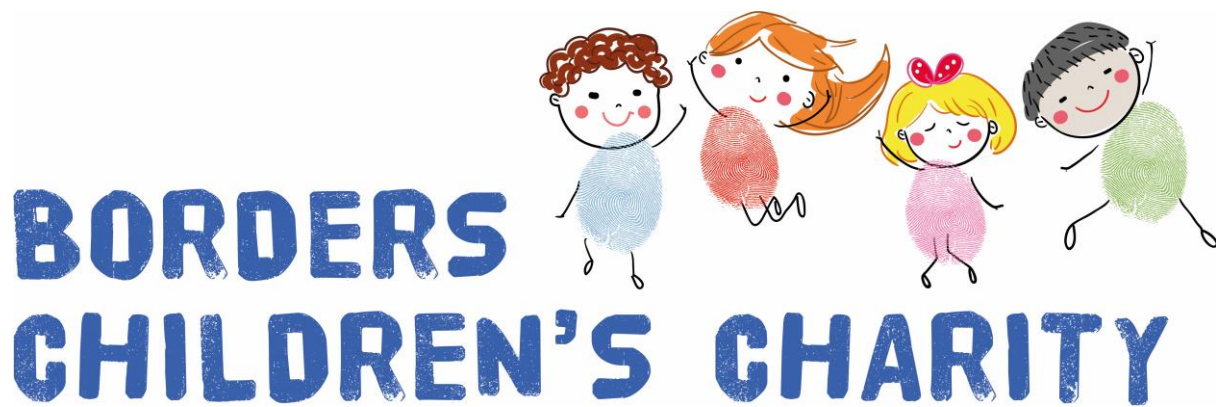




Scottish Charity Number SC026072

Privacy Notice For Supporters

Our contact details

Name: Penny Stratford

Address: Wooden House, Kelso TD5 8HG

Phone Number: 07917867276

E-mail: contact@borderschildrenscharity.org.uk

The type of personal information we collect

We currently collect and process the following information:

- Name & contact details including email address,
- Details of the organisation you work for where applicable, including job title

With your consent, we may also take photographs or video of you (see below).

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- To allow communication of relevant information about the charity
- To send newsletters from time to time

- To communicate policy information or other relevant information to specific groups
- To communicate about fundraising activities from time to time
- To process any donation you make directly to us.

We also receive some of your personal data (name and contact details) from Just Giving if you make a donation to us via their website.

If you consent to receive our newsletter, we will share your name and email address with MAILCHIMP, who provide a secure email service for us, and who have a suitable GDPR policy of their own in place.

We limit access to your information within our charity committee.

With your consent, given at the time it is needed, we may also take photos or video of you to help promote our work on social media and our website.

The lawful basis for processing this personal data

Under the UK General Data Protection Regulation (UK GDPR), the lawful basis we rely on for processing this information are:

- Your consent to receive our email newsletter or to be included in photographs or video
- Our legitimate interest to send you information and updates about our services that are not of a marketing nature.

Where we require your consent. You must “opt-in” to confirm your agreement; and you may revoke your consent (opt-out) at any time by contacting us or clicking the unsubscribe link in the email newsletter. So if you have previously opted-in, please let us know if you no longer wish to receive communications or be included in photos or video.

How we store your personal information

Your information is securely stored, either by Mailchimp on their servers and/or on our Cloud based system with two factor authentication.

We keep your information indefinitely unless you withdraw your consent. We will then dispose of your information by deleting it from our and/or Mailchimp’s secure storage. If you no longer wish to receive communications from the charity, you can ask to have your details

removed from the database by contacting us using the details above, or by using the unsubscribe button where applicable.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at contact@borderschildrenscharity.org.uk if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at contact@borderschildrenscharity.org.uk

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>